

**DIPTI DAMANI**

Practicing Company Secretary

71/3, Canal Circular Road

Prasad Exotica, Block 5 3B, Kolkata: 700054

Mob: +91 9836157419

Email Id: diptirandar@gmail.com

RADHAGOBIND COMMERCIAL LIMITED**SECRETARIAL AUDIT REPORT**

1	As on Date:	30TH SEPTEMBER, 2018				
2	ISIN :	INE792P01012				
3	Face Value :	10/- each				
4	Name of the Company :	RADHAGOBIND COMMERCIAL LIMITED				
5	Registered Office Address :	40 Metcalfe Street, 3rd Floor, Room No. 339, Kolkata-700013				
6	Correspondence Address :	40 Metcalfe Street, 3rd Floor, Room No. 339, Kolkata-700013				
7	Telephone & Fax Nos. :	Ph. (033)64585001				
8	E-mail Address :	radhagobindcommercialtd@gmail.com				
9	Names of the Stock Exchanges where the company's securities are listed :	1. The Calcutta Stock Exchange Ltd 2. The Bombay Stock Exchange Ltd				
10	Issued Capital		Number of Shares	% of Total Issue Cap.		
11	Listed Capital(Exchange-wise) (as per company record)	The Calcutta Stock Exchange Ltd	14,40,000	100%		
12	Held in dematerialised form in CDSL		12,03,056			
13	Held in dematerialised form in NSDL		1,80,734			
14	Physical		56,210			
15	Total No of shares (12+13+14)		14,40,000			
16	Reasons for difference if any,between (10&11),(10&15),(11&15) :	NOT APPLICABLE				
17	Certifying the details of changes in share capital during the quarter under consideration as per Table below :					
	Particulars*	No.of shares	Applied/Not Applied for listing	Listed Stock Exchanges (Specify names)	Whether intimated to CSDL	Whether intimated to NSDL
	* Rights, Bonus, Preferential Issue, ESOPs. Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture , Any other (to specify)					

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18 Register of Members is updated (Yes/No) : 2 :				
if not, updated-up to which date				YES
19 Reference of previous quarter with regards to excess dematerialized shares, if any,				
				N.A.
20 Has the company resolved the matter mentioned in point no. 19 above in the current quarter? If not, reason why?				
				N.A.
21 Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :				
Total No. of demat requests		No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days		Nil	Nil	Nil
Pending for more then 21 Days		Nil	Nil	Nil
22 Name, Telephone & Fax No. of Compliance Officer of the Company				
			Smt.	Anny Jain
			Ph:	033-64585001
23 Name, Address, Tel. & Fax No Registration no. of the				
			Dipti Damani CP No.20083	
			71/3, Canal Circular Road	
			Prasad Exotica, Block 5 3B, Kolkata: 700054	
			Phone; +91 9836157419	
24 Appointment of common agency for share registry work, if yes (name & address)				
			Niche Technologies Pvt Ltd	
			D-511 Bagree Market,	
			5th Floor, 71 B R B Basu	
			Road Kolkata-700001	
25 Any other detail that the auditor may like to provide (e.g. BIFR company, delisting from Stock Exchange, company changed its name etc.)				
				N.A.

Dipti Damani

Dipti Damani
Company Secretary
Membership No. 53996
Firm Regn No.20083



Place Kolkata
Dated: 10/10/2018